

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
August 12, 2024

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 6:10pm. Present were Trustees Smith, Knowlton, Mendenhall, and Arnzen. Trustee Goeckner was absent. Also attending was Superintendent Kellogg and Clerk Weeks. No one was in the audience.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Arnzen seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. The Personnel Report included the following.

Classified – Cross Country Coach – Dan Smith  
– Volunteer Assistant Junior High Football Coach - Chad Knowlton

A vote was taken with Trustees Knowlton and Smith abstaining and the motion passed.

Dan Coleman of Quest CPAs was on hand by telephone to present the Audit Report for the 2023-2024 Fiscal Year. He highlighted various items, the early turnaround, and that the audit opinion is clean. Trustee Mendenhall moved and Trustee Knowlton seconded to approve the Audit Report as presented. A vote was taken and the motion passed.

The Alternative Authorization to add a Math endorsement for Fallon Horrocks was presented to the Trustee Knowlton moved and Trustee Arnzen seconded to approve the Alternative Authorization as presented. A vote was taken and the motion passed.

The School Modernization Plan was presented to the board. Trustee Knowlton moved and Trustee Mendenhall seconded to approve the Plan as presented. A vote was taken and the motion passed.

The Safe Return to In-Person Instruction and Continuity of Services Plan (Pandemic Operations Plan) was presented to the board. There were no updates to be made except for the date. Trustee Arnzen moved and Trustee Mendenhall seconded to approve the plan as presented and discussed. A vote was taken and the motion passed.

The matter of increasing various fees was presented to the board as follows.

Yearbook	Was \$32.00	Proposed	\$37.00
Athletic Event Pass – Individual	Was \$50.00	Proposed	\$75.00
Athletic Event Pass – Couple	Was \$75.00	Proposed	\$100.00
Athletic Event Pass – Family	Was \$150.00	Proposed	\$200.00
Athletic Event Pass – Senior (65+ Lifetime)	Was \$25.00	Proposed	\$100.00
Driver’s Ed – In District	Was \$125.00	Proposed	\$150.00
Driver’s Ed – Out of District	Was \$150.00	Proposed	\$200.00

Trustee Arnzen moved and Trustee Mendenhall seconded to holding a fee increase hearing at 6:00pm at the September 9, 2024 meeting. A vote was taken and the motion passed.

The matter of entering into a Co-op for Cross Country with Nezperce was presented to the board. Trustee Arnzen moved and Trustee Knowlton seconded to approve the Cross Country Cco-op. A vote was taken and the motion passed.

The School Handbooks with updates were presented to the board. There a few minor corrections still to be made. Trustee Mendenhall moved and Trustee Arnzen seconded to approve the Handbooks with the noted corrections to be made. A vote was taken and the motion passed.

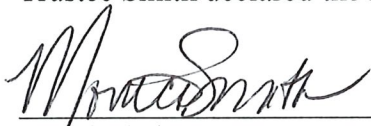
A First Reading of the following policies was held.

- Policy 2140 – Student and Family Privacy Rights
- Policy 2140F – Student and Family Privacy Rights Consent Form
- Policy 3500 – Student Health/Physical Screenings/Examinations
- Policy 3570F1 – Student Records
- Policy 5265 – Employee Responsibilities Regarding Student Harassment
- Policy 140.3 to 1500 – Order of Business – Meeting Procedure
- Policy 140.2 to 1500B – Operating Procedures
- Policy 421.0 to 3280 – Equal Education Opportunity
- Policy 415.0 – Graduation
- Policy 415.01 – Graduation Requirements
- Policy 424.1 – Hazing/Harassment/Intimidation/Bullying/Cyber Bullying
- Policy 3320 – Substance and Alcohol Abuse

Various edits were noted. Trustee Knowlton moved and Trustee Mendenhall seconded to bring the policies back for a second reading in September. A vote was taken and the motion passed.

Superintendent Kellogg touched lightly on her report.

Trustee Smith declared the meeting adjourned at 7:31pm.

  
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 Board Chair

  
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 Clerk

9-9-24  
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 Date