

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
October 14, 2024

The Board of Trustees of Joint School District #305 met in regular session in the Library of the school at 6:00pm. Present were Trustees Smith, Mendenhall, and Arnzen. Trustees Goeckner and Knowlton were absent. Also attending was Superintendent Kellogg and Clerk Weeks. Becky Finnell was in the audience.

Trustee Mendenhall moved that the consent agenda be approved as presented. Trustee Arnzen seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented.

A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks reported on the progress of the bond issuance for House Bill 521 monies.

Trustee Knowlton arrived to take his seat at 6:09pm.

The matter of selecting a design/build team for the new Career Ready Students Grant funded building was presented. The Request for Qualifications was published in the Lewis County Herald. Arnzen Construction/Castellaw Kom Architects was the only group to present a proposal. It was deemed to meet the requirements. Trustee Arnzen moved and Trustee Knowlton seconded to award the project to Arnzen Construction/Castellaw Kom Architects. A vote was taken and the motion passed.

The 2024-2025 Continuous Improvement Plan was presented to the board. Superintendent Kellogg reviewed the updates and a light discussion was had. Trustee Knowlton moved and Trustee Mendenhall seconded to approve the plan as presented. A vote was taken and the motion passed.

The Third Reading of Policy 3320 – Substance and Alcohol Abuse was held. Trustee Mendenhall moved and Trustee Arnzen seconded to approve the policy as presented. A vote was taken and the motion passed.

The Second Reading of the following policies was held.

- Policy 2385 – English Learners Program
- Policy 2320 – Health Enhancement Education
- Policy 2320F – Parental Opt-Out Form for Sex Education
- Policy 140.9 to 4105 – Public Participation
- Policy 110.6 to 1140 – Vacancies of Board
- Policy 2415 – Supporting Students with Characteristics of Dyslexia
- Policy 3440 – Student Fees, Fines, Charges, and Return of Property
- Policy 2710 – High School Graduation Requirements – Specialty Diplomas

The various edits that were made were noted. Trustee Knowlton moved and Trustee Mendenhall seconded to approve the listed policies with edits except for Policy 140.9 to 4105 – Public Participation. A vote was taken and the motion passed. Policy 140.9 to 4105 will be brought back for a second

reading in November.

The First Reading of the following policy was held.

– Policy 300.32B to 5470 – Leaves of Absence - Military Leave

Various edits were noted. The policy will be brought back for a second reading in November.

The Idaho School Boards Association resolutions for this year were reviewed. There was interest in lending board to support to two of the resolutions. Trustee Arnzen moved to lend support to Boise Resoulution 8 and Lewiston Resolution 18. Trustee Mendenhall seconded the motion which was passed.

The 2024 Special Education Manual was presented to the board. Trustee Mendenhall moved to approve the manual as presented. Trustee Arnzen seconded the motion which was passed.

The matter of considering a change to the District’s Mission Statement was presented to the board.

The current Mission Statement read as follows: Highland Schools exist to help all children learn so that they can succeed in life.

The proposed Mission Statement read as follows: Cultivating an inclusive learning environment that empowers confident, critical thinkers to become respectful, responsible citizens committed to lifelong learning.

After some discussion, Trustee Arnzen moved to adopt the proposed Mission Statement as presented. Trustee Mendenhall seconded the motion which was passed.

Principal Finnell covered her report highlighting the following.

- Instructional Staff 1:1 meetings are wrapping up
- Participation in the Idaho Principals Network
- Fall Sports wrapping up
- Staff collaborating on using data to improve instruction
- Attendance committee has met to set up process and requirements for excessive absences

Superintendent Kellogg touched on several items not in her report.

- Data review and ISAT preparation
- Quarterly meetings with teachers

Trustee Smith declared the meeting adjourned at 7:13pm.

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Board Chair

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Clerk

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Date