

HIGHLAND JOINT SCHOOL DISTRICT #305  
School Board Minutes  
Regular Meeting  
January 13, 2025

The Board of Trustees of Joint School District #305 met in regular session in the library of the school. Present were Trustees Mendenhall, Smith, and Knowlton. Trustees Goeckner and Arnzen were absent. Also attending was Clerk Weeks and Superintendent Kellogg. There was no one in the audience.

Clerk Weeks opened the meeting at 6:01pm.

Under board reorganization, Trustee Knowlton moved, in lieu of making nominations for Board Chair, to keep the slate of officers unchanged for the next year as follows.

Board Chair – Monica Smith  
Board Vice Chair – Chad Knowlton  
Clerk/Treasurer – Nathan Weeks

Trustee Mendenhall seconded the motion. A vote was taken and the motion passed. Trustee Smith then presided over the meeting.

Trustee Mendenhall moved to keep the regular board meetings on the second Monday of each month but to change the time to 5:30pm in the library of the school. The possibility of holding meetings during the summer in the morning was discussed. Trustee Knowlton seconded the motion which was passed.

Trustee Knowlton moved to post the notice of the monthly meetings at the same places as last year. Postings will be at the main door of the School, the Post Office in Craigmont, as well as on the District's website. A courtesy posting will be attempted at the Post Office in Winchester. Trustee Mendenhall seconded the motion which was passed.

The Code of Ethics was presented to the Trustees. Each Trustee present signed the Code of Ethics.

Trustee Knowlton moved that the consent agenda be approved as presented. Trustee Mendenhall seconded the motion. The consent agenda included minutes of the last meeting and certain current bills of this school district to be paid as presented. A vote was taken and the motion passed.

Under the Finance Topic, Clerk Weeks reported on the proposed Discretionary Funding calculation updates. Under the proposal, Highland would be held harmless rather than receive a stronger increase like most school districts in the State.

Superintendent Kellogg let her report stand as presented but talked about the upcoming Supplemental Levy.

Trustee Smith then declared the meeting adjourned at 6:40pm.

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Board Chair

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Clerk

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Date